



## Recommendation for Action

**File #:** 21-1420, **Agenda Item #:** 56.

3/25/2021

### **Posting Language**

Authorize negotiation and execution of five cooperative contracts for furniture including installation and other related services, with Furniture Marketing Group, Inc.; Workplace Resource, LLC; Shelton-Keller Group, Inc.; Facilities Resources, Inc.; and McCoy-Rockford, Inc.; each for a term of two years in an amount not to exceed \$1,400,000, divided among the contractors.

(Note: This procurement was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9D Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods and services required for this procurement, there were no subcontracting opportunities, therefore, no subcontracting goals were established).

### **Lead Department**

Purchasing Office.

### **Client Department(s)**

Public Works.

### **Fiscal Note**

Funding in the amount of \$200,000 is available in the Fiscal Year 2020-2021 Operating Budget of Public Works. Funding in the amount of \$1,000,000 is available in the Fiscal Year 2020-2021 Capital Budget of Public Works. Funding for the remaining contract terms is contingent upon available funding in future budgets.

### **Purchasing Language:**

Multiple cooperative purchase programs were reviewed for these goods and services. The Purchasing Office has determined that these contractors best meet the needs of the department to provide the goods and services required at the best value for the City.

### **For More Information:**

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or [AgendaOffice@austintexas.gov](mailto:AgendaOffice@austintexas.gov) <<mailto:AgendaOffice@austintexas.gov>> or to Mike Zambrano at 512-974-3130 or [Mike.Zambrano@austintexas.gov](mailto:Mike.Zambrano@austintexas.gov) <<mailto:Mike.Zambrano@austintexas.gov>>.

### **Additional Backup Information:**

These cooperative contracts will be used to purchase furnishings to replace existing furniture and for newly leased spaces and renovated facilities for multiple divisions of the Public Works Department. These projects include furniture for facilities such as St. Elmo, Dalton Lane, One Texas Center and Kramer Lane. The existing furniture in many of these locations is decades old. Items needed include cubicles, chairs, desks, and other basic office furnishings. In addition to the purchase of furniture, the contract will include installation and other services required to deliver the furniture.

The City has existing contracts for the purchase and installation of furniture; however, they did not contemplate

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projects of this size, so this request is being made separately. Contractors will provide office furniture that is certified to meet furniture emissions standards that focus on reducing indoor air emissions from furniture and furniture related products. Sustainable office furniture can protect the health of building occupants by limiting emissions of harmful chemicals which have been linked to allergies, asthma and other illnesses.

The Omnia and Sourcewell cooperatives establish competitively bid contracts that can be utilized by government agencies through a cooperative agreement. Cooperative agreements save taxpayer dollars by leveraging the larger volume-buying power to drive down costs on hundreds of contracts through a streamlined cooperative purchasing program.

If the City is unable to enter into these contracts, the Public Works Department will not have enough authority to order all the furniture needed for three current facility projects and would have to delay the start of another facility project next year.

**Strategic Outcome(s):**

Government that Works for All.